## 1.2 Sunshine Law Policy

## RESOLUTION

WHEREAS, Section 610.023.1, RSMo, provides that a public governmental body must appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request; and

**WHEREAS, Section 610.026**, RSMo, sets forth that a public governmental body shall provide access to and, upon reguest, furnish copies of public records; and

**WHEREAS, Section 610.028.2**, RSMo, provides that a public governmental body shall provide a reasonable written policy in compliance with sections 610.010 to 610.030, RSMo, commonly referred to as the Sunshine Law, regarding the release of information on any meeting, record or vote.

## NOW, THEREFORE, BE IT RESOLVED:

- **1.2.1.** That superintendent be and hereby is appointed custodian of the records of KC International Academy and that such custodian is located in room 208 at 414 Wallace Ave, Kansas City, MO 64125.
- **1.2.2.** That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
- **1.2.3.** That the fees to be charged for access to or furnishing copies of records shall be as hereinafter provided: 10 cents per page for paper copies 9 by 14 or smaller, plus an hourly fee for duplicating time not to exceed the average hourly rate of pay for clerical staff of KC International Academy. Research time will be billed at actual cost.
- **1.2.4.** That it is the policy of KC International Academy that meetings, records, votes, actions and deliberations of this body shall be open to the public unless otherwise provided by law.
- **1.2.5.** That KC International Academy hereby closes all public records to the extent authorized by law.
- **1.2.6.** That KC International Academy shall comply with sections 610.010 to 610.035, RSMo, the Sunshine Law, as now existing or hereafter amended.